



INSTITUTO DE ASTROFÍSICA DE CANARIAS

PRENSA

GENERAL REGULATIONS (PDF document)

Please find below a list of regulations which must be observed at the Observatories of the Instituto de Astrofísica de Canarias. Once your request has been accepted you should sign and return this document to confirm your acceptance to: prensa@iac.es

1. Your visit must be reconfirmed two days before it is due to begin. Failure to reconfirm will result in the visit being cancelled.
2. The crew must adhere to the agreed programme with regard to timings, visits to facilities and interviews. Any change, cancellation or delay may lead to curtailment or termination of the visit. The IAC reserves the right to change or terminate the programme at any time for internal reasons.
3. Access to non-authorised facilities is prohibited.
4. Elderly persons and those with health problems are recommended not to attempt to visit the Observatories. Those suffering from heart problems are particularly advised not to ascend and anyone suffering respiratory problems should seek advice.
5. The applicant will be responsible for any damage caused by the failure to comply with instructions issued by IAC staff.
6. The costs of any transport will be met by the visitor(s) as will any expenses incurred during the crew's stay.
7. Overflying the Observatories is prohibited by Law 31/1988 and Order PRE/1841/2005. The protected airspace is published in AIP-España ENR5.6-6 of the 17th May 1998.

Annex I for television crews: FILMING REGULATIONS

1. Filming is permitted throughout the Observatories on the designated date during daylight hours only. Under no circumstances will any activity be permitted which could affect observing quality at the telescopes, including the movement of vehicles.
2. All access to facilities must be authorised by the Administrator of the Observatory.
3. No noticeable alterations may be made to natural features at the Observatory or any of its facilities.

4. The signatory will be responsible for all damage caused. Any damage occurring during recording should be reported so that compensation can be agreed.
5. The Observatory and the science facilities operating in them will not insure any person involved in work related to filming or photography. They will not be responsible for any accident occurring within or outside the facilities included in the Observatory.
6. Any activity which could present a risk to the natural or technical resources of the Observatory is forbidden. Activities which could alter the quality of the atmosphere, affecting observations at the solar or night telescopes, are also forbidden.
7. Smoking is prohibited everywhere in the Observatory, including inside and outside the telescope facilities.
8. A work programme must be submitted daily which will include a description of the work being undertaken and its location, a timetable, the name and position of the individuals involved and a description of the vehicles being used (model and registration number). At the filming locations special parking zones will be designated. Observatory personnel may check the identity of any visitor or vehicle against the daily work programme and deny access to unauthorised persons or vehicles.
9. The Administrator may require the attendance of the signatory below if the work being carried out is not in accordance with the request submitted.
10. The National Park in the vicinity of the Observatory has its own procedure for authorising image recording, which is independent of the current process.
11. The applicant agrees to provide the Director's Office at the Instituto de Astrofísica de Canarias with a copy of all work carried out, for the organisation's files.
12. The applicant agrees to include the Instituto de Astrofísica de Canarias in the credits the work produced, specifying the name of any facilities and telescopes filmed.

At.....on.....of.....20XX

The Applicant (*),

Fdo.:

(*) The Applicant confirms that s/he has read and agrees to be bound by these regulations.